

**HIGH SCHOOL- ALTERATION AND EXTENSIONS**  
**S.P.N. 042-0041 EA/RR**  
**BUILDING COMMITTEE**  
Town Hall Conference Room  
20 East High Street, East Hampton, CT 06424  
**Monday, August 10, 2015**

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**Committee Members Present:** Michele Barber, Vice Chairperson; Michael Zimmerman, Stephen Karney, Cynthia Abraham, Roy Gauthier, David Ninesling (Voting), and Thomas Cooke (5:35 pm)

**Committee Members Not Present:** Sharon Smith, Chairperson; Tom Seydewitz

**Also Present:** Charles Warrington, Colliers International (CI), Glenn Gollenberg, SLAM; Mark Winzler, (Interim-Superintendent), John Fidler, EHHS Principal; Jeff Anderson, DOWNES; Denise Russo, Recording Secretary.

**Call to Order:** Vice-Chairperson, Michele Barber called the meeting to order at 5:30pm.

**Public Remarks:** None

**Review and Approve Minutes From July 27, 2015:**

- *A motion was made by Michael Zimmerman to approve minutes for July 27, 2015. Seconded by David Ninesling. Voted (4-0-2) Motion unanimously carried with Cynthia Abraham and Roy Gauthier abstaining.*

**Project Managers Report:**

Please see attached for the Owners Project Manager Report (OPM). Also, Cynthia Abraham questioned what areas of construction will be ready in October. Downes confirmed the Science wing, gym, locker room, and Family Consumer Sciences will be ready by end of October. Auditorium will be ready in November. Downes will be prepared to present their current phasing plan at the next building committee meeting. The 2015-2016 school year will start on time on August 27, 2015.

**Reports and Discussions:**

**Construction Update:** Refer to OPM.

**Architects Update:** Refer to OPM.

**Action Items:**

- *A motion was made by Steve Karney to approve DOWNES Construction Invoice #8 dated July 31, 2015 in the amount of \$3,117,329.18. Seconded by Michele Barber. Voted (7-0-0) Motion unanimously carried.*
- *A motion was made by Steve Karney to approve Eagle Environmental Invoice #12814 dated May 29, 2015 in the amount of \$5,234.25. Seconded by Roy Gauthier. Voted (7-0-0) Motion unanimously carried.*

- *A motion was made by Steve Karney to approve W. B. Myers Invoice #C1306-8 in the amount of \$550.00. Seconded by Roy Gauthier. Voted (7-0-0) Motion unanimously carried.*
- *A motion was made by Steve Karney to approve W.B. Meyers Invoice's #C1324/1, 2,3,4,5 dated 4/9/15, 5/1/15, 6/8/15, 7/8/15, 7/29/15, respectively, each in the amount of \$132.00. Seconded by David Ninesling. Voted (7-0-0) Motion unanimously carried.*
- *A motion was made by Steve Karney to approve Robinson & Cole Invoice #50156752 in the amount of \$145.80 dated 7/21/15. Voted (7-0-0) Motion unanimously carried.*
- *A motion was made by Steve Karney to approve Rivereast News Bulletin Invoice #RE145239-001 in the amount of \$70.00. Seconded by Michael Zimmerman. Voted (7-0-0) Motion unanimously carried.*

**Chairperson's Report:** None

**Sub-Committee Reports:** Communications sub-committee offered their services to John Fidler and Mark Winzler regarding any correspondence. Steve Karney reported that a change order to install a radon fan in the gym area will be forthcoming.

Committee members inquired about the training of school maintenance personnel on new equipment that is turned over during each phase. SLAM and Colliers noted that training is required per the contract specifications, and that O&Ms are not typically submitted until the end of the project.

**Public Remarks:** None

**Next Meeting:** Next scheduled meeting August 24, 2015 at 5:30 pm in the Town Hall Conference Room.

**Adjournment:** *At 6:10pm a motion was made by Michele Barber to adjourn. Seconded by Steve Karney. Voted (7-0-0). Motion unanimously carried.*

Respectfully Submitted,

Denise Russo  
Recording Secretary